

Executive Director, Pharmacy Health Information Technology Collaborative

Duties: During the term of this Agreement, the Collaborative hereby engages Consultant to perform assigned responsibilities related to the Collaborative including:

- Developing/initiating, implementing, and revising as needed a business plan for the Collaborative.
- Facilitating the recruitment of additional stakeholder organizations to participate in the work of the Collaborative.
- Managing the day-to-day operations of the Collaborative, including the management of other contracted individuals and entities performing services for the Collaborative
- Organize and moderate meetings of the Collaborative and Executive Committee
- Completing required project tasks
- Organizing/assembling/facilitating volunteer workgroups aligned to the strategic initiatives.
- Engaging in advocacy as the chief spokesperson for the Collaborative regarding the development of national HIT standards
- Draft comments on HIT matters of interest to pharmacy
- Working cooperatively with stakeholder groups including industry consultants
- Working to accomplish the Collaborative's principles.
- Securing a recognized standard for electronic health records that allows pharmacists to share clinical data with other health professionals and their health record systems.
- Advocating for pharmacist and pharmacy inclusion in the exchange of electronic health information with other healthcare providers.
- Maintain Pharmacist eCarePlan and advocate for its adoption/utilization.

Both parties intend that this Agreement will create an independent consultant relationship. Although the actual performance and supervision of all services performed under this Agreement shall be by the Consultant, the services performed by the Consultant must ultimately meet the approval of the Collaborative. Therefore, the Collaborative, and the convening organization (ASCP), shall have a general right of inspection and supervision to secure satisfactory completion of the services. Accordingly, the Collaborative shall designate a representative or representatives who shall regularly be kept informed of the services being performed by the Consultant in accordance with this Agreement. For purposes of this Agreement the Collaborative representatives shall be the Collaborative Executive Committee.